



# Tesseract School

*Engaging Minds. Inspiring Dreams.*

Dear Parents,

Keeping parents informed and involved helps to assure student safety and improve student success; with today's on-the-go lifestyles, it has become more difficult for schools to reach families quickly and effectively. This is why our school decided to implement the Instant Alert™ for Schools system.

Instant Alert for Schools is an essential tool for notification and communication. Within minutes of an emergency, such as a lockdown, we can use Instant Alert to deliver a single, clear message to you by telephone, cell phone, pager, e-mail, or PDA in any combination. The system can also be used to notify you of a school closing for whatever reason.

The system is Internet-based which allows each family to maintain a secure, password protected online profile. Please find attached an instruction sheet for accessing the system and creating your profile. You can log onto your profile at any time to update your contact information. It is vital that you maintain the accuracy of your profile to enable us to keep you informed.

Your online profile will enable you to:

- Input your personal contact information
- Select which type of school information you would like to receive on each of your contact devices.
- Add contact information of other caretakers of your children, such as a grandparent or nanny
- Designate these caretakers as the main contact for your children if you are out of town

The new website address for Instant Alert is <https://instantalert.honeywell.com> and we encourage you to bookmark this website in your internet browser and log in to update your contact information. For those of you who have not yet registered, please visit the website and register with Instant Alert in order to receive school information on additional contact devices other than your home phone. Again, <https://instantalert.honeywell.com> is the website address.

Yours truly,

Nigel Taplin  
Head of School